

Project Manager

Department: Core and Fluids Lab
Reports to: Laboratory Supervisor
Location: Oklahoma City, OK

DESCRIPTION:

Lead multiple, simultaneous projects involving the analysis of core and fluid samples collected during the drilling and completions of oil and gas wells.

PRIMARY DUTIES AND RESPONSIBILITIES:

- Maintain contact with clients during all phases of the project.
- Ensure that all client requests are performed in accordance with client requirements.
- Create weekly updates and communicate to clients.
- Package and shipment of samples for further analysis.
- Ensure field and lab personnel comply with collecting, labeling, sampling, package, preservation and transportation standards.
- Communicate and implement Hygiene Chemical policies and Standard Operating Procedures.
- Plan and complete assigned projects per plan.
- Deliver continuous improvement in laboratory safety, equipment maintenance and SOP's.
- Perform other duties as assigned by the Laboratory Supervisor.

QUALIFICATIONS:

- High School or Equivalent with college classes relating to chemistry and the petroleum industry.
- Prior project management experience a plus.

PERSONAL ATTRIBUTES:

- Strong leader
- Positive attitude
- Works well in a team environment
- Ability to multi-task
- Ability to adapt to changing work conditions
- Strong written and verbal communication skills

The job duties listed in this job description may not be inclusive of all requirements of this position. Other duties may be assigned by your supervisor and/or manager.

The above statements are intended to describe the essential functions and related requirements of persons assigned to this job. They are not intended as exhaustive list of all job duties, responsibilities and requirements.



All interested parties should send their CV/resume for consideration to:

careers@premieroilfieldlabs.com

ABOUT PREMIER OILFIELD LABORATORIES

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The rapid growth and achievement of Premier and its clients is anchored in our philosophy of "keeping science ahead of the drill bit". Our business and our industry depend on finding new and efficient means of increasing returns on investment while minimizing costs. Our success is our clients' success.

We strive to cultivate an environment in which expert scientists and engineers can design novel concepts to solve extremely difficult problems, generating solutions for industry challenges together with the support of an internal lab and industry consultants.

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